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STUDENT RIGHTS AND GRIEVANCES

remedy requested. The Associate Dean for Student Services will notify the appropriate CSON Department Chair.

The CSON Department Chair will appoint an Ad Hoc Appeals Committee to review the decision. The Ad Hoc Committee shall be composed of three faculty members (not members of the ASRC). The Department Chair will provide oversight but will not be a voting member. In the event that the student's Department Chair, advisor, preceptor, Dean or Associate Dean is a party to the grievance that person should recuse themselves from considering the matter, and the appropriate administrator will identify a replacement to serve in that role. The final decision regarding the Ad Hoc Committee membership rests with the Department Chair.

The Department Chair and Ad Hoc Committee will receive from the ASRC Chair all materials that the ASRC reviewed to make its decision. The Ad Hoc Committee members may request additional materials that they deem necessary to conduct an independent review of the process and circumstances. The Ad Hoc Committee will conduct an independent review of the appeal, which will include meeting with the student to discuss the grievance, the faculty, and other individuals involved. In presenting to the Ad Hoc Committee, the student shall introduce material of a substantiating nature and may request additional information from specific sources or individuals having knowledge relevant to the issue under appeal.

Within thirty (30) days of receiving the formal appeal, the Ad Hoc Committee will provide a written statement of the committee's resolution of the matter to the Associate Dean for Student Services and the Associate Dean of Academic Affairs and Faculty Deve